

~ Morgan Baker ~

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Education:

Masters In Education, Franklin Pierce University, Rindge NH, August 2017 – November 2020

- Social Studies (SS) Concentration, grades 5-12 certification. 4.0 GPA

Bachelor's in Mass Communication, Franklin Pierce University, Rindge NH, May 2016

- Double Concentration in Media Production and Media Studies
- Certificate in Documentary Studies and a Minor in History
- 3.96/4.0 GPA

Job Experience:

Long Term Substitute, Jaffrey Rindge Middle School, Jaffrey NH

Nov 2020 – Present

- Spent 3 months teaching 8th grade SS, and am currently now teaching 7th grade SS.
- Due to COVID, I gained the ability to create and adjust lessons quickly and effectively
- Frequently use multiple platforms (Zoom, Google Classroom, etc.) simultaneously to balance both in person and remote students.
- Extremely flexible and can adapt to the frequent changes in class schedules/rosters, and to go from being in person one day to remote the next.

Front Desk Supervisor, Best Western Plus, Keene NH

May 2019 – Sept 2020.

- Managed a team of people ranging from 1-15 depending on the day.
- Customer Service was one of my core duties and responsibilities.
- Responsible for using the computer system and phone system to check guests in and out as well as collect payment and organize rooms/special requests.
- Coordinated schedules; assign duties and task to other staff across several departments, and worked with them as a member of the team.

Graduate Assistant, Marlin Fitzwater Center for Communication, Franklin Pierce University, Rindge NH
July 2017 – May 2019.

- Oversaw a staff of over 15 people, as well as the TV Studio, 3 different Radio Stations, and 5 different student run Media clubs on campus.
- Assistant Producer/Assistant Director for a variety of recorded and live stream events.
- Managed day-to-day operation of the equipment depot, where students/staff checked out audio/visual equipment. My job included equipment organization, maintenance, research for new/replacement equipment, training the staff, and maintaining the inventory.
- In spring 2018 Responsibilities included digitalizing the entire inventory of the Equipment Depot, and creating a barcode labeling system for all equipment.
- Co-coordinated the social media presence for the Marlin Fitzwater Center for Communication.

Computer and Technical Skills:

- Knowledgeable about multiple film and audio editing software such as Final Cut Pro, Soundtrack Pro, Photoshop, Adobe Premiere, Pro Tools, Adobe After Effects, and iMovie.
- Excels at working with television studio equipment such as a lighting grid, switcher, teleprompter, audio board, a Tricaster, Production Truck, Sony XD and NX Cameras, DSLR Cameras, Cannon Vixia cameras, multiple microphones (Shotgun, Lavalier, handheld, etc.), tripods, and lighting kits.
- Skilled with Zoom, Web2School, Google Classroom, Word, PowerPoint, Excel on both Mac and PC.

Awards and Achievements

- Received a student Emmy from the National Academy of Television Arts and Sciences in 2017.

~~ References Available By Request ~~